

## MESQUITE PUBLIC LIBRARY SYSTEM PUBLIC COMPUTER INTERNET ACCESS POLICY

*The Mesquite Public Library provides free access to the Internet through public computers.*

*Not all websites on the Internet are suitable for every audience.*

*There is no guarantee that information accessed through the Internet is useful, accurate, or truthful.*

- All public access computers are self-serve. It is assumed that users have a working knowledge of computers. Library staff will only provide limited assistance in this area.
- There is a \$1.00 guest pass fee to use a library computer. This fee will be good for a single log-on, not a daily fee. Free one-time passes are no longer available to visitors.
- No food or drinks - other than bottled water - are allowed.
- Print jobs from the public access computers are sent to the Self-Serve Printing Station and must be paid for there before being printed.  
Print job fees are:
  - \$0.15 per page for a black and white print (\$0.30 per double-sided page)
  - \$0.50 per page for color (\$1.00 per double-sided page)
- The computers are available on a first-come, first-served basis.
- The initial computer session is for one hour, though exceptions may occur. If it is near the library closing time or the computer is reserved for someone else, the user may not be allowed a full 60-minute session.
- A computer session may be extended if there are no reservations on that specific computer and it is not near closing time. Patrons are allowed a maximum of four hours per day, but this is not always available. Computer time is extended one hour at a time.
- Computer users must respect the privacy of others, talk in quiet tones, and observe the Mesquite Public Library System's Code of Conduct. \*
- Harassment and solicitation of other computer users is not allowed.
- Patrons may use their own flash drives in order to save information. Flash drives are available for purchase at the Checkout Desk for \$5.00. Flash drives may be borrowed, for inhouse-use only, by users who have a library card in good standing.
- The library is not responsible for loss or damage to users' personal files, data, or flash drives resulting from the use of a library computer.
- It is against library policy to access indecent material or to gamble online.
- Filtering software has been installed to block access to some Internet sites.
- It is not permitted to bypass the filtering software, change the configuration of the library system's software, or in any way to damage or destroy the equipment.
- Users should notify library staff immediately if they encounter any problems with the computer or programs.
- Computer policies are subject to change without notice.

## **MESQUITE PUBLIC LIBRARY SYSTEM PUBLIC COMPUTER INTERNET ACCESS POLICY FOR JUVENILES**

*The Mesquite Public Library provides juveniles with free access to the Internet through public computers. Not all websites on the Internet are suitable for every audience. There is no guarantee that information accessed through the Internet is useful, accurate, or truthful.*

**Juveniles 14-17 years old** can apply for a library card with the option to use an Internet computer, if their parent or guardian provides their permission and a signature. The parent/guardian must be present to sign the application.

**Children under 14** will need a parent/guardian to request a guest pass for them. There is a \$1.00 guest pass fee to use a library computer. This fee will be good for a single log-on, not a daily fee. Free one-time passes are no longer available to visitors.

Guest pass for child under 14 years old:

1. A parent/legal guardian must request the guest pass for their child, and they must be physically present.
2. Parent/guardian's account must be in good standing.
3. The parent/guardian must stay in the vicinity of the computer their child is using.
4. Children under 14 cannot use parent/guardian's card to access a computer unless that same adult is with them at the computer. The Mesquite Public Library policy does not allow anyone to access a public computer using someone else's library card.
5. Children with guest passes cannot request additional time. The parent/guardian must be the one to request that computer time be extended for a child.

Any violation of the Mesquite Public Library System Internet Policy\* could result in the user being banned from using library computers and in some cases may result in the loss of other library privileges.

Library staff will strictly enforce this policy.

*(\*The Internet Policy and the Code of Conduct are both posted in each library building.)*

I have read and ACCEPT the terms and conditions of usage.