



PARKS AND RECREATION ADVISORY BOARD

Regular meeting held at
Florence Recreation Center
2501 Whitson Way

7 p.m.

February 8, 2018

MINUTES

I. Call to Order

Faustino Leos called the meeting to order at 7:01 p.m.

II. Roll Call of Members

Present: Faustino Leos, Kelly Wagoner, Susan Erickson, Gary Caldwell, Keith Briggs, Sheila Lynn and Ken Burris.

Members Absent: Brooks Watts and Leonard Williams.

Staff Members Present: Elizabeth Harrell, Robert Blankenship, Glen Taft, Nikki Sassenus and Lilliana Cindo.

Public Present: Fred Poe, Austin Congdon, Minh Huynh and Beverly Congdon.

III. Adoption of Minutes

Sheila Lynn moved to approve the minutes of the January 11, 2018 meeting as presented. Keith Briggs seconded the motion and it was approved unanimously.

IV. Hear From the Public

None

V. New Business

A. Youth Standards of Care

Nikki Sassenus presented the Youth Programs Standards of Care. These Standards of Care will apply to all recreation after school programs and summer camps. Each site has a current copy for public and staff review. Nikki reviewed staff requirements, facility standards, operational procedures, general guidelines and monitoring guidelines. Kelly Wagoner made a motion to approve the Youth Programs Standards of Care as presented. Keith Briggs seconded the motion and it was approved unanimously.

VI. Subcommittee/Staff Reports

A. CIP Report

Robert Blankenship provided an updated CIP projects list for the Board to review.

Highlights include:

- Westlake Sports Center site preparation contract and Pro Shop purchase scheduled for mid-February City Council Award.
- Noveau construction provided an acceptable bid for construction and the Camp Rorie Galloway Shelter. It is scheduled for City Council Award in mid-February.
- Motley Playground design completed and installation scheduled for Spring Break.
- Project strategy for KidsQuest replacement has been identified and will need three contracts.

B. Recreation Services

Nikki Sassenus provided an update of recreation services programs and events.

Highlights include:

- After School Adventures programs continue. Spring Break Camp will be offered at Dunford and Rutherford recreation centers. Archery Spring Break Camp will be offered at Evans Recreation Center.
- Winter Youth Basketball league season will wrap up with a tournament on February 9-11, 2018.
- Adults 50+ program participants stayed busy with activities that included; a trip to the Dallas World Aquarium, talent shows, movie days, trip to Ikea and the Latino Cultural Center.
- Martin Luther King Jr. event was held on January 15th at the Mesquite Arts Center. Community speakers and performers came together to celebrate the life and legacy of Dr. Martin Luther King Jr by promoting Unity in the Community. Over 250 people were in attendance to celebrate this first annual event.
- Daddy Daughter Dance was a sell-out event and staff is considering adding a third session to accommodate the growth.
- Mother Son Dance is scheduled for March 9, 2018 at Mesquite Convention Center.

C. Park Services

Glen Taft provided an update of Park Services operations.

Highlights include:

- Integrated pest management program underway.
- Tree trimming continues.
- Staff continues to maintenance infield and outfields during sports season.
- Park maintenance continues including backfilling around curbs, sidewalks and concrete pads.

D. Golf Course

Elizabeth Harrell provided an update of the Golf Course operations. Rounds fluctuate depending on weather. Buddy Copeland tournament with MISD will be May 5, 2018.

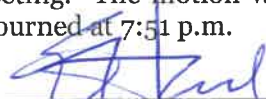
VII. Board Concerns

None

VIII. Requests for Information, Agenda Items

IX. Adjournment

Gary Caldwell moved to adjourn the meeting. The motion was seconded by Sheila Lynn and was approved unanimously. The meeting adjourned at 7:51 p.m.



 Elizabeth Harrell, Director
 Parks and Recreation Department

Date Approved: 4-12-18