

What is Risk Management?

Risk Management at the City of Mesquite is a combination of practices, policies and services utilized to protect the City of Mesquite's employees, properties and citizens from accidental loss.

Why is Risk Management important?

Risk Management allows the City of Mesquite to provide cost-effective services, as well as minimize service delay or disruption to citizens resulting from accidental loss or certain disasters, through allocation and management of resources including finance methods that provide for service continuity.

Who is responsible for Risk Management?

Responsibilities for risk management are shared by every employee, volunteer and contracted service provider at the City of Mesquite. Managing risk is part of every department's strategy for delivering value to the citizen's of Mesquite. The City of Mesquite's Division of Risk Management reports through the Human Resources Department.

Risk Management Division Responsibilities Include:

Assisting Department and Division staff to manage risk within their respective areas of responsibility.

Sourcing and providing training to employees where appropriate, needed and requested.

Helping injured employees access and understand timely medical treatment for on the job injuries.

Coordinating the investigation of injuries and accidents involving City employees and assets.

Identifying and overseeing sources and methods to fund costs related to all causes of accidental loss.

Where can I get additional information and help, if needed?

Your immediate Supervisor is the first and best contact for help regarding any issue related to injury, property damage or citizen complaint. Additionally, you can rely on assistance from the sources identified below:

Risk Management Division Staff

Sherry Miller 972.216.6430
Courtney Sturgeon 972.216.6493
Charles Gillenwater 972.216.8168

Employee Injury Care:

CareNow 972.303.3030
Concentra 214.328.1400

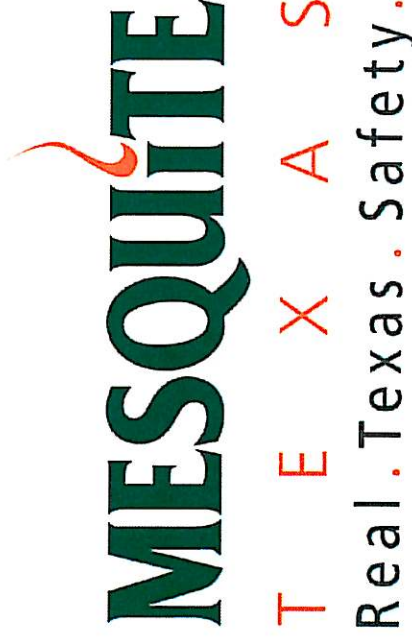
Accessing Injury Care Providers

The City of Mesquite, through its Workers' Compensation Insurance provider, the Texas Municipal League Inter-governmental Risk Pool, has contracted with area physicians and medical specialists.

City of Mesquite employees injured on the job are required to seek medical treatment from a physician on the list of doctors approved by the state of Texas to deliver work-related injury care.

Alliance Provider List: www.pswca.org

Online Intranet Resources:
<http://10.100.1.110/hrresources.php?selCat=5>



Employee Responsibilities

Include:

- Reporting fit for duty and ready to perform work.
- Inspecting all work areas and related equipment for unsafe conditions and correct if needed.
- Utilizing personal protective equipment as required and instructed to complete assigned tasks.
- Safely operating equipment only after receiving training and authorization.
- Reporting all known hazards encountered in the work environment, including unsafe conditions, facilities, people and equipment to your immediate supervisor.
- Delivering excellent customer service, as trained and defined according to ordinances and other accepted guidelines.
- Immediately reporting all injuries to themselves and others, as well as accidents resulting in property damage of any kind.

Employer Responsibilities

Refer to the City of Mesquite General Government Policies and Procedures Manual, Chapters 13 and 16 for guidelines regarding employee safety and other related policies.

About Mesquite:

- 137,000 City Residents
- 1,200 City Employees
- 190 City Properties
- 712 City Vehicles
- 67 City Parks
- 5 City Recreation Centers
- City-owned Airport

44 Square Miles in City Limits
660 Miles of public roads and right-of-ways within City limits

Risk Management

Protecting people & property that make our community a better place to live & work

MESQUITE

T E X A S
Real . Texas . Safety .

CITY OF MESQUITE

RISK MANAGEMENT

