



Exhibit Guidelines

At the Mesquite Arts Center as proposed by
The Mesquite Arts Council

Artists wishing to exhibit at the Mesquite Arts Center (all media including sculptural) should send a one page introductory letter and no more than five samples (jpegs or slides) of the artist work to the director of the center. All submissions will be reviewed at the January meeting of the Mesquite Arts Council Board of Directors. The artist will receive an invitation letter if the work meets the criteria established for the visual arts season at the Mesquite Arts Center. Art exhibits at the Mesquite Arts Center are scheduled at least two years in advance.

Upon acceptance, the client must provide the Arts Council with a complete list of works to be exhibited with a price list and/or insurance values before installation of the exhibition. Insurance of all exhibited work is the sole responsibility of the artist. Information about the artwork should be listed in the manner: Artist, title, date, medium, dimensions and sale price (if an item is not for sale, then indicate with "NFS" and include a value for insurance purposes).

At the time of move-in and installation, the Mesquite Arts Council Board of Directors, acting through the Managing Director, reserves the right to exclude any works, including certain works that may be determined to be obscene, discriminatory or illegal in accordance with the laws of Texas for display at the Mesquite Arts Center, a publicly owned and operated facility. Works that contain copyrighted material or copyright infringement will also be excluded. Other works may be excluded due to excessive numbers, excessive size or weight or exceptional monetary worth that would require additional security, or for any other reason deemed appropriate by the Managing Director. The Mesquite Arts Center staff or other persons will not remove or cause to be removed any artwork after the exhibition has opened, unless by mutual agreement with the artist and/or client.

The introductory letter should contain specific information about the artist's work, including:

- medium or material
- dimensions and weight
- number of pieces
- installation instructions (any extraordinary considerations)
- artist bio & statement
- OPTIONAL - photo, inkjet print or scan of artists work - will not be returned unless a self-addressed stamped envelope or mailer is provided (an electronic file - jpeg - may be sent to mtempler@ci.mesquite.tx.us and you may view pictures of the Mesquite Arts Center at www.mesquiteartscenter.org)

The Mesquite Arts Council/Center provides the following considerations for the artist

- Main Gallery = 80 linear ft (14' wide by 40' long, Chamber Gallery = 106 linear ft. each have 9 ft ceilings with track lighting (75W 12V Halogen lights)
- artist will hang or place/staff will assist with the installation
- works on canvas and photographic prints will be framed unless prior arrangement is made
- framed pieces are "ready to hang" no "saw-tooth" hangers accepted
- will send press-release to area newspapers and television/radio stations
- will notify by postcard Arts Council members and limited number of friends of the artist
- if space permits will include picture and comments about the exhibit in the Arts Council's *Accompaniment* (a newsletter published 10 times yearly)
- staff will not negotiate the sale of artists work - artist will provide a typed or computer generated listing of the works exhibited and the price, include information about how to reach the artist if one wishes to purchase
- currently the Arts Council/Center does not take a commission on any artists exhibited work
- any work requiring "high security" will not be exhibited at the Mesquite Arts Center
- All insurance concerns regarding an exhibit at the Mesquite Arts Center will be the responsibility of the artist(s) - only art work owned by the Mesquite Arts Council or the City of Mesquite is insured at the Mesquite Arts Center.

Please mail inquiries to:

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1527 N. Galloway
Mesquite, TX 75149

972-216-6444
mtemplet@ci.mesquite.tx.us